

BOARD OF SUPERVISORS - ORGANIZATION MEETING

January 7, 2013

The annual Organization Meeting of the Nockamixon Township Board of Supervisors was held on January 7, 2013 at the Township Building in Ferndale, Pa. at 7:30 P.M. Wm. Sadow, Jr. opened the meeting with a salute to the flag and acted as Temporary Chairperson until the Board appointed a new Chairperson.

Other Supervisors present: Carl Bahnck,  
Albert Santopietro,  
Nancy Alessi  
Shannon Doman arrived at 7:35 P.M.

2013 APPOINTMENTS:

Motions were made and approved for the following:

Chairman - Board of Supervisors - Wm.Sadow, Jr.

Abstained - Wm. Sadow, Jr. (1)

Approved - All Present (3)

Vice Chairman - Board of Supervisors - Carl Bahnck

Abstained - Carl Bahnck (1)

Approved - All Present (3)

Secretary to Board of Supervisors - Arlene Eichlin

Approved - All Present (4)

Treasurer to Board of Supervisors - Keith Deluca

Approved - All Present (4)

Right-To-Know Officer - Arlene Eichlin

Approved - All Present (4)

Depository for Township Funds - First Savings Bank of Perkasio

Approved - All Present (4)

Township Solicitor - Curtin & Heefner, LLP at \$135.00/Hr.

Approved - All Present (5)

Township Engineer - C. Robert Wynn & Associates

Approved - All Present (5)

Township Insurance Carrier - H.A. Thompson Agency

Approved - All Present (5)

Zoning Officer/Building Inspector- Keystone Municipal Services

Approved - All Present (5)

Electrical Inspector - Keystone Municipal Services (Primary)

A motion was made by Carl Bahnck, seconded by Shannon Doman, that the Township retains Keystone Municipal Services as the primary electrical inspector and clarify that the electricians can choose their own UL Inspectors from the list provided.

Nay - Albert Santopietro (1)

Approved - All Others (4)

2013 WAGES:

Public Works Dir. - George Housworth \$22.96/Hr.

Public Works Crew - Edwin Ridge \$20.59/Hr.

Public Works Crew - Scott Weaver \$20.59/Hr.

Public Works Part-timers \$17.03/Hr.

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Other Public Works-Part-timers w/CDL \$18.68/Hr.  
Supervisors Working on Roads Auditors set \$10.75  
Supervisor as Roadmaster Auditors set \$10.75  
Supervisor as Secretary/Treasurer Auditors set \$10.75  
Tax Collector-5% of Taxes Collected (Set in Year of Election-2013)  
Secretary/Recording Secretary/BOS \$18.68/Hr.  
Recording Secretary/PC \$16.47/Hr.  
Treasurer \$20.71/Hr.  
Zoning Officer - Keystone Municipal \$52.00/Hr.

A motion was made by Nancy Alessi, seconded by Albert Santopietro, to approve the above wages/rates as presented.

Approved - All Present (5)

HOLIDAY SCHEDULE -

- 1) Tuesday, January 1, 2013 - New Years' Day
- 2) Tuesday, May 21, 2013 - Primary Election
- 3) Monday, May 27, 2013 - Memorial Day
- 4) Thursday, July 4, 2013 - July 4<sup>th</sup>
- 5) Monday, September 2, 2013 - Labor Day
- 6) Tuesday, November 5, 2013 - Election Day
- 7) Thursday, November 28, 2013 - Thanksgiving
- 8) Friday November 29, 2013 - Day after Thanksgiving
- 9) Monday, December 1, 2013 - Monday after Thanksgiving
- 10) Wednesday, December 25, 2013 Christmas

A motion was made by Wm. Sadow, Jr., seconded by Albert Santopietro, to approve the Holiday Schedule as presented

Approved - All Present (5)

GENERAL BUSINESS:

Motions were made and seconded for the following:

-One meeting a month on the 3<sup>rd</sup> Thursday at 7:30 P.M. beginning January 17, 2013.

Approved - All Present (5)

-Board of Supervisors Work Sessions on the 4<sup>th</sup> Thursday of the month at 7:30 P.M.

Approved - All Present (5)

-Set the Treasurer's Bond at \$150,000

Approved - All Present (5)

-Two (2) Supervisor signatures and the Treasurer's signature required on all checks and withdrawals.

Approved - All Present (5)

-Delegates to State Convention - to appoint Wm.Sadow, Jr. as Delegate and Carl Bahnck as Alternate to the State Convention.

Approved - All Present (5)

-Zoning Hearing Board Members pay - \$75.00 per member per hearing.

Approved - All Present (5)

-Mileage - (2013) \$.56½ - to reimburse mileage based on the current IRS rate.

Approved - All Present (5)

-Tax Rates: Millage - 6.0 Mills

-LST \$52.00/Year (Berkheimer)

-EIT Tax - 1.25% (.50% to Township, .25% Open Space and .50% to School Dist.) (Keystone Collections Group)

-Transfer Tax - 1%

-Local Tax Penalty - 10%

Approved - All Present (5)

-UCC Board of Appeals Solicitor - re-appoint Grim, Biehn & Thatcher at \$150.00/Hr.

Approved - All Present (5)

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- Auditors-2012 Audit - Hutchison, Gillahan & Freeh, PC  
Approved - All Present (5)
- Year 2013 Tax Duplicates are prepared by Bucks County at Board Direction  
Approved - All Present (5)
- Newspaper(s) of General Circulation - The Intelligencer and Morning Call (alternate)  
Approved - All Present (5)
- Township Newsletter - None Printed - The Board discussed a 2013 newsletter.
- Admissions Tax - appoint current Business Manager of Palisades School District to collect the Admissions Tax for Nockamixon Township.  
Approved - All Present (5)

In response to Township advertisements, letters of interest have been received as follows:

- Vacancy Board: Tammy Yerk
- Zoning Hearing Board: Ken Gross III, Andrew Schad
- Planning Commission: Christopher Hall, David F. Haubert, Andrew Schad
- Environmental Advisory Council: Sharon Mendelson, Jeffrey Petersen, Patricia Keyser
- Open Space Comm.: Elsie McHale, Frances Tenney, Gary Westerfer, Raymond Schulz, Sandy Weber
- Nockamixon Historic Commission - Neil Jesiolowski
- UCC-Appeals Board: No applicants
- UCC-Appeals Board (Alternate) (2) No applicants
- Ag Security Citizen Member - No applicants

A motion was made to re-appoint Tammy Yerk to the Vacancy Board, annual.  
Approved - All Present (5)

A motion was made to re-appoint Andrew Schad to the Nockamixon Zoning Hearing Board, term to expire 12/31/2015.  
Approved - All Present (5)

A motion was made to re-appoint Christopher Hall and David F. Haubert to the Nockamixon Planning Commission, terms to expire 12/31/2016.  
Approved - All Present (5)

-There were no applicants for the Nockamixon Township Planning Commission, term to expire 12/31/2015 (3 Yr.)

A motion was made to re-appoint Sharon Mendelson, Jeffrey Petersen and Patricia Keyser to the Environmental Advisory Committee, terms to expire 12/31/2015  
Approved - All Present (5)

A motion was made to re-appoint Elsie McHale, Frances Tenney, Gary Westerfer, Raymond Schulz, and Sandy Weber to the Open Space Committee, terms to expire 12/31/2015.  
Approved - All Present (5)

A motion was made to re-appoint Neil Jesiolowski to the Nockamixon Historic Commission, terms to expire 1/1/2016  
Approved - All Present (5)

-There were no applicants for the Nockamixon Historic Commission, term to expire 01/01/2016 (3-Yr) and 01/01/2014 (1-Yr).

-There were no applicants for the Building Code of Appeals, term to expire 12/31/2015 (3-Yr)

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- There were no applicants for the Building Code of Appeals Alternate (2) terms to expire 12/31/2013 (1 Yr.) and 12/31/2015 (3 Yr.)
- There were no applicants for the Ag Security Board (Citizen Member) No term limits.

**2013 FEE SCHEDULE-RESOLUTION No. 01-07-2013:**

A motion was made and seconded to continue using the Nockamixon Township 2012 Fee Schedule until further action is taken.

Approved - All Present (5)

**SUPERVISOR LIAISON POSITIONS:**

Administration/Treasurer	Wm. Sadow, Jr./Carl Bahnck
Safety and Emergency Management	Chairperson
Buildings and Ground	Albert Santopietro
Public Works	Albert Santopietro
Planning Commission	Wm. Sadow, Jr.
Zoning Hearing Board, Zoning Officer	Carl Bahnck
Environmental Advisory Board	Nancy Alessi
Development Authority	Shannon Doman
Quarry, Landfills	Wm. Sadow, Jr.
Recreation Board	Albert Santopietro
Open Space Committee	Shannon Doman
Newsletter/Web Page	Nancy Alessi/Wm. Sadow, Jr.
Building Code of Appeals	Shannon Doman
Nockamixon Historic Commission	Nancy Alessi
Ag Security	Nancy Alessi
BNT Ground Water Committee	Carl Bahnck
EIT Tax Collection	Wm. Sadow, Jr.,
	Alternate, Keith DeLuca, Treas.

A motion was made and seconded to re-appoint members of the Board of Supervisors as liaisons to the above positions.

Approved - All Present (5)

**PUBLIC COMMENT:**

-Kimberly and David Metz of Kintersville presented a complaint, as well as pictures, of a property at the corner of Kintner and Easton Roads. They voiced their concerns and requested that the Board of Supervisors review this information. It was noted that this is a rental property. Carl Bahnck will contact the Zoning Officer.

-Keith DeLuca, Treasurer, requested permission from the Board to take delivery of the new laser mower. There was a consensus of the Board to take delivery.

-He requested permission to send out a letter to Tinicum Township requesting an invoice regarding their request for payment of Worker's Compensation fees based on the call volume of Ottsville Volunteer Fire Company in Nockamixon Township.

A motion was made by N. Alessi, seconded by A. Santopietro, to adjourn the Nockamixon Township Organization Meeting at 8:49 P.M.

Approved - All Present (5)

Respectfully submitted,

Arlene E. Eichlin  
Recording Secretary