

MINUTES OF NOCKAMIXON TOWNSHIP BOARD OF SUPERVISORS

February 20, 2014

The regularly scheduled meeting for February was held on Thursday, February 20, 2014 in the Township Building in Ferndale, PA. Vice-Chairman, Carl Bahnck opened the meeting at 7:35 P.M. with a salute to the flag.

**Members Present:**

William Sadow, Jr., Chair  
Carl Bahnck, Vice-Chair  
Frank Ganiszewski  
Shannon L. Doman  
Nancy Alessi

**Others in attendance:**

Attorney:  
Jordan B. Yeager, Esq.

Treasurer:

Keith DeLuca

Secretary:

Heather DiSario

**SCHEDULING:**

B. Sadow commended the Road Department on their hard work with this winter's snow removal.

The schedule for the month was reviewed by Chairman, William Sadow, Jr.

**MINUTES OF MEETING:**

A motion was made by N. Alessi, seconded by C. Bahnck, to approve the minutes of the January 6, 2014 Board of Supervisors Reorganization meeting as presented. The motion carried 4-0-1, with S. Doman abstaining.

A motion was made by C. Bahnck, seconded by S. Doman, to approve the January 16, 2014 Board of Supervisors meeting minutes as presented. The motion carried 3-0-2, with N. Alessi and F. Ganiszewski abstaining.

**PUBLIC COMMENT:** none

**STAFF REPORTS:**

**a. Public Works Report January 2014:**

No report this month. G. Housworth expressed concern with the Board over ongoing issues with disregard to no parking signs during snow emergencies. G. Housworth also noted garbage cans being repeatedly left in the road during snow storms. J. Yeager suggested notifying violators in writing first, followed by a code violations notice. J. Yeager will send a form letter to the office to be mailed out to residents with an explanation of parking restrictions during snow emergencies and the consequences of non-compliance.

There was a discussion regarding the lack of storage for the salt reserve which poses a problem with back to back storms.

**b. Treasurer's Report:**

Keith DeLuca gave the report.

A letter came in from the state regarding the new transportation funding law and liquid fuels explaining to expect a 60% increase in the yearly liquid fuel allocation over the next 5 years, starting in 2014.

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It was re-clarified that the Township does not replace mailboxes that have been damaged during plowing. The State also has the same policy.

K. DeLuca reviewed with the Board a proposed scanning and filing system for Township documents. Anticipated cost is approximately \$4000 to train and purchase the program.

**A motion was made by N. Alessi, seconded by F. Ganiszewski, to approve the purchase of the M Files System. The motion carried 5-0-0.**

There was also a discussion regarding the pay rate for part time CDL snow removal operators. B. Sadow suggested raising the pay to \$25/hour. G. Housworth will come up with a pool of drivers to have on call.

**A motion was made by B. Sadow, seconded by C. Bahnck, to increase the rate for part time CDL drivers for snow removal to \$25 an hour. The motion carried 5-0-0.**

There was a discussion regarding purchasing a back-up generator for the Township building. The building was recently wired for a generator.

**A motion was made by B. Sadow, seconded N. Alessi, to authorize the Treasurer to get quotes for the purchase of a generator. The motion carried 5-0-0.**

Bills being presented tonight: from the General Fund \$53,238.75; State Fund \$2038.37; Escrow Fund \$618.31 and Open Space \$1944.90.

Transfers requested tonight: \$1944.90 from the Open Space Fund to the General Fund.

**A motion was made by B. Sadow, seconded by N. Alessi, to approve the February 2014 Treasurer's Report as presented. The motion carried 5-0-0.**

**A motion was made by B. Sadow, seconded by N. Alessi, to approve the Bills List as presented. The motion carried 5-0-0.**

**A motion was made by B. Sadow, seconded by N. Alessi, to approve the transfer of \$1944.90 from the Open Space Fund to the General Fund. The motion carried 5-0-0.**

**c. Zoning Report-**

K. DeLuca inquired about the status of the non-traffic citations. J. Yeager will work with Jim Kopchak on the matter.

**A motion was made by F. Ganiszewski, seconded by N. Alessi, to authorize the Treasurer to print the three-part forms for the haulers to utilize for septic tank clean outs, not to exceed \$500. The motion carried 5-0-0.**

**A motion was made by B. Sadow, seconded by C. Bahnck, to approve the February 2014 Zoning Report as presented. The motion carried 5-0-0.**

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**COMMITTEE ACTION ITEMS:**

S. Tenney requested to spend up to \$300 for the PALTA conference being held May 1<sup>st</sup>-3rd in Reading, PA.

**A motion was made by S. Doman, seconded to N. Alessi, to allocate up to \$300 to allow members of the Open Space Committee to attend this year's PALTA conference. The motion carried 5-0-0.**

There was a lengthy discussion regarding right-to-know requests and business and personal emails. It was suggested to forward township-related correspondence to township specific business email accounts.

B. Sadow noted that the EMA had inquired about having a flip down stop sign mounted to light poles at the intersections of 412 and 563, Center Hill and 611, and 412 and 611. This would need PennDOT approval. The Township Engineer will be contacted regarding the matter.

**SOLICITOR'S REPORT:**

The Board entered into executive session at 9:10 p.m. to discuss litigation and returned at 9:20 p.m.

**J. Yeager** gave an update on the Gorham Tract. An information session was held between two Commissioners and the County Solicitor, Lynn Bush and other staff regarding open spaces uses and proceeds of the sale of the property. **J. Yeager** explained that a memorandum of understanding was prepared stating that proceeds from the sale will be distributed as follows: the Township will receive the first \$202,000 from the sale of the property; if the proceeds from the sale of the property exceed \$202,000, the County will receive up to but not exceeding \$276,000, which it agrees to donate to the Township for open space uses, acquisition of open space property interests, and/or achieving open space benefits as defined in the Open Space Lands Act.

**J. Yeager** noted that by the next Commissioner's meeting, the final issue of the conservation easement should be worked out and should have the signed memorandum of understanding.

**A motion was made by B. Sadow, seconded by N. Alessi, to authorize the Township Solicitor to attend the next Solicitors meeting if the issue is on that agenda. The motion carried 5-0-0.**

**A motion was made by N. Alessi, seconded by B. Sadow, to authorize the Township Solicitor to sign a memorandum of understanding that has been modified consistent with what was discussed at tonight's meeting. The motion carried 5-0-0.**

**SUBDIVISIONS:**

- a. G. Hoffman 5-lot Subdivision TMP# 30-11-164-2; -164-2; -164-5 grants extension to 06/23/2014.
- b. A.M. Morton - Lonely Cottage Road Subdivision - TMP# 30-13-5 grants extension to 03/31/2014
- c. Smith Minor Subdivision - TMP# 30-11-17-3 grants extension to 2/28/2014

**LAND DEVELOPMENT:**

- a. Wehrung's Phase II L/D TMP# 30-10-35 - grants extension to 6/30/2014

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OLD BUSINESS:

- a. Cabot Corp - no new information.
- b. Hidden Valley - Penn E&R correspondence of 1/28/14 - Monitoring Reports

NEW BUSINESS:

- a. Palisades Community Foundation 5K- Board of Approval-  
A motion was made by S. Doman, seconded by C. Bahnck, to approve the Palisades Community Foundation 5K. The motion carried 5-0-0.
- b. PSATS: Attendance - C. Bahnck and B. Sadow will register to attend.

COMMITTEE REPORTS:

- a. Emergency Management - no report.
- b. Environmental Advisory Committee - previously discussed.
- c. BNT Ground Water Committee - no report.
- d. Open Space Committee - previously discussed
- e. Park & Recreation Board - no report
- f. Nockamixon Historic Commission - no report

ADJOURNMENT:

A motion was made by F. Ganiszewski, seconded by N. Alessi, to adjourn the Board of Supervisors meeting at 9:45 p.m. The motion carried 5-0-0.

Respectfully submitted,

Heather DiSario  
Recording Secretary