

# BOARD OF SUPERVISORS - ORGANIZATION MEETING

January 4, 2016

The annual Organization Meeting of the Nockamixon Township Board of Supervisors was held on January 4, 2016 at the Township Building in Ferndale, Pa. at 7:30 P.M. William C. Sadow, Jr. opened the meeting with a salute to the flag.

Supervisors present: William C. Sadow  
Nancy Alessi  
Frank Ganiszewski  
Shannon Doman

## 2016 APPOINTMENTS:

### 1. Chairman - Board of Supervisors

A motion was made by F. Ganiszewski, seconded by N. Alessi, to nominate B. Sadow as Chairman of the Board of Supervisors. The motion carried 3-0-1, with B. Sadow abstaining.

### 2. Vice Chairman - Board of Supervisors

A motion was made by B. Sadow, seconded by S. Doman, to nominate C. Bahnck as Vice-Chairman of the Board of Supervisors. The motion carried 4-0-0.

### 3. Secretary to Board of Supervisors

A motion was made by B. Sadow, seconded by S. Doman, to appoint H. DiSario as Secretary to the Board of Supervisors. The motion carried 4-0-0.

### 4. Treasurer to Board of Supervisors

A motion was made by S. Doman, seconded by F. Ganiszewski, to appoint K. DeLuca as Treasurer to the Board of Supervisors. The motion carried 4-0-0.

### 5. Right-To-Know Officer

A motion was made by S. Doman, seconded by N. Alessi, to appoint K. DeLuca as the Right-to-Know Officer. The motion carried 4-0-0.

### 6. Depository for Township Funds

A motion was made by B. Sadow, seconded by N. Alessi, to select Penn Community Bank as the depository for Township funds. The motion carried 4-0-0.

### 7. Township Solicitor

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Curtin & Heefner, LLP, as Township Solicitor. The motion carried 4-0-0.

### 8. Township Engineer

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Robert C. Wynn & Associates as Township Engineer. The motion carried 4-0-0.

### 9. Township Insurance Carrier

A motion was made by B. Sadow, seconded by N. Alessi, to appoint H. A. Thomson Agency as the Township insurance carrier. The motion carried 4-0-0.

### 10. Zoning Officer/Building Inspector

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Keystone Municipal Services as Township Zoning Officer and Building Inspector. The motion carried 4-0-0.

### 11. Electrical Inspector

A motion was made by B. Sadow, seconded by N. Alessi, to select United, Code and Lehigh Valley, a choice of the three, as the electrical inspectors. The motion carried 4-0-0.

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12. UCC Board of Appeals Solicitor

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Rudolph & Clarke, LLC as UCC Board of Appeals Solicitor. The motion carried 4-0-0.

13. Township Auditors - 2015 Audit

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Hutchinson, Gillahan & Freeh as Township Auditors. The motion carried 4-0-0.

14. Elected Auditor

A motion was made by B. Sadow, seconded by F. Ganiszewski, to appoint Eileen Rimmer as elected auditor to fill the vacancy. The motion carried 4-0-0.

2016 WAGES:

Public Works Dir. - George Housworth	\$24.37/Hr.
Public Works Crew - Edwin Ridge	\$21.85/Hr.
Public Works Crew - Scott Weaver	\$21.85/Hr.
Public Works Part-timers	\$18.07/Hr.
Other Public Works-Part-timers w/CDL	\$19.82/Hr.
Temporary Snow Plow drivers w/CDL	\$25.00/Hr.
Supervisors Working on Roads	set by Auditors
Supervisor as Public Works Dir.	set by Auditors
Supervisor as Secretary/Treasurer	set by Auditors
Tax Collector-5% of Taxes Collected	(Set in Year of Election)
Secretary/Recording Secretary/PC&BOS	\$18.73/Hr.
Treasurer	\$26.01/Hr.
Zoning Officer - Keystone Municipal	\$56.65/Hr.(4 hours a day/4 days a week)

A motion was made by F. Ganiszewski, seconded by N. Alessi, to approve the above wages/rates as presented. The motion carried 4-0-0.

2016 HOLIDAY SCHEDULE

Thursday, January 2, 2017	New Year's Day
Monday, February 15	President's Day
Friday, May 27 & Monday, May 30	Memorial Day
Monday, July 4	Independence Day
Friday, Sept. 2 & Monday, Sept 5	Labor Day
Thurs, November 24, Fri. Nov. 25 & Mon, Nov. 28	Thanksgiving
Monday, December 26	Christmas

A motion was made by B. Sadow, seconded by N. Alessi, to approve the above holiday schedule as presented. The motion carried 4-0-0.

GENERAL BUSINESS:

1. One meeting a month on the 3<sup>rd</sup> Thursday at 7:30 P.M.
2. Board of Supervisors Work Sessions on the 4<sup>th</sup> Thursday of the month at 7:30 P.M.
3. Set the Treasurer's Bond at \$150,000.00
4. Two Supervisor signatures and the Treasurer's signature required on all checks and withdrawals.
5. Delegates to State Convention - to appoint B. Sadow as Delegate and Carl Bahnck as Alternates to the State Convention.
6. Zoning Hearing Board Members pay - \$75.00 per member per hearing.

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7. Mileage - \$.54 - to reimburse mileage based on the current IRS rate.
8. Tax Rates: Millage
  - a. 6.0 Mills
  - b. LST \$52.00/Year (Berkheimer)
  - c. EIT Tax - 1.25% (.50% to Twp, .25% Open Space and .50% to School Dist.) (Keystone Collections Group) Delinquent EIT (Berkheimer)
  - d. Transfer Tax - 1%
  - e. Local Tax Penalty - 10%
9. Year 2015 Tax Duplicates are prepared by Bucks County at Board Direction
10. Newspaper(s) of General Circulation - The Intelligencer and Morning Call (alternate)
11. Township Newsletter - printed bi-annually.
12. Admissions Tax - appoint current Business Manager of Palisades School District to collect the Admissions Tax for Nockamixon Township.
13. Carry over 1 week vacation, retro to 2015 and after 15 years' service, 20 days.

A motion was made by, F. Ganiszewski, seconded by N. Alessi, to accept the General Business as presented. The motion carried 4-0-0.

A motion was made by B. Sadow, seconded by N. Alessi, to transfer \$2800.00 from the General Fund to the Debit Card Fund for the silt sock for the salt storage shed pad. The motion carried 4-0-0.

**LETTERS OF INTEREST**

Letters of interest have been received as follows:

**Vacancy Board:** Tammy Blowars

A motion was made by B. Sadow, seconded by N. Alessi, to appoint Tammy Blowars to the Vacancy Board. The motion carried 4-0-0.

**Planning Commission:** Maureen Purcell, William C. Sadow, Jr., Andrew Schad

A motion was made by F. Ganiszewski, seconded by N. Alessi, to appoint M. Purcell, B. Sadow & A. Schad to the Planning Commission. The motion carried 3-0-1, with B. Sadow abstaining.

**Zoning Hearing Board:** no applicants

**Zoning Hearing Board Alternate:** no applicants

**Building Code of Appeals:** no applicants

**Environmental Advisory Council:** Jeffrey Petersen

A motion was made by B. Sadow, seconded by N. Alessi, to appoint J. Petersen to the EAC. The motion carried 4-0-0.

**NBICDA:** Sanci Tenney, Barney Fontenot

A motion was made by S. Doman, seconded by N. Alessi, to appoint S. Tenney & B. Fontenot to the NBICDA. The motion carried 4-0-0.

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Recreation Board: no applicants

Open Space: Sanci Tenney, Raymond Schultz, Sandy Weber

A motion was made by S. Doman, seconded by N. Alessi, to appoint S. Tenney, R. Schulz & S. Weber to the OSC. B. Sadow & F. Ganiszewski voting no; the motion failed.

Nockamixon Historic Commission: Neil Jesiolowski, Terry Fritz, Barry Wagner

A motion was made by S. Doman, seconded by N. Alessi, to appoint N. Jesiolowski, T. Fritz & B. Wagner to the Nockamixon Historic Commission. The motion carried 4-0-0.

Ag Security Citizen Member: no applicants

**2016 FEE SCHEDULE**

This year's fee schedule to be discussed during the February work session.

**SUPERVISOR LIAISON POSITIONS:**

Administration/Treasurer	Bill Sadow
Emergency Management	Frank Ganiszewski
Buildings and Grounds	Bill Sadow
Public Works	Bill Sadow
Planning Commission	Bill Sadow
Zoning Hearing Board, Zoning Officer	Carl Bahnck
Environmental Advisory Board	Frank Ganiszewski
Development Authority	Shannon Doman
Quarry, Landfills	Bill Sadow
Recreation Board	Nancy Alessi/Shannon Doman
Open Space Committee	Shannon Doman/Frank Ganiszewski
Newsletter	Nancy Alessi
Building Code of Appeals	Shannon Doman
Nockamixon Historic Commission	Nancy Alessi
Ag Security	Nancy Alessi
BNT Ground Water Committee	Shannon Doman
River Task Force	Bill Sadow
PA Highlands Trail Network	Bill Sadow
EIT Tax Collection	Bill Sadow/Keith DeLuca, Treas.
UBREMS	Nancy Alessi/Bill Sadow

A motion was made by B. Sadow, seconded by N. Alessi, to re-appoint members of the Board of Supervisors as liaisons to the above positions. The motion carried 4-0-0.

**PUBLIC COMMENT:** None

**ADJOURMENT:**

A motion was made by F. Ganiszewski, seconded by N. Alessi, to adjourn the Nockamixon Township Organization Meeting at 8:05 P.M.

Respectfully submitted,

Heather DiSario  
Recording Secretary